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## **Public Health INsights & INnovation**

# **Public Health Accreditation Board Domain 12: Maintaining Capacity to Engage the Public Health Governing Entity**

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# PHAB: Standards and Measures Domain 12

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# Outline

- What is included in Domain 12?
- Examples from the literature



# Governing Entity

- A governing entity should meet this criteria:
  - It is an official part of the state or local government
  - Has primary responsibility for policy-making and or governing the local health department
  - Advises, advocates, or consults with the health department on matters related to resources, policy making, legal authority, collaboration and improvement activities
  - Is the point of accountability for the health department



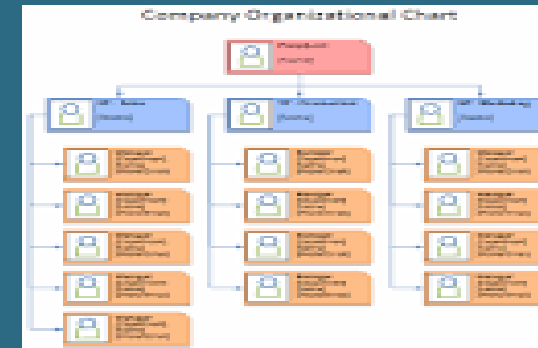
# Domain 12: Maintain Capacity to Engage the Public Health Governing Entity

- Standard 12.1: Maintain current operational definitions and statements: roles, responsibilities and authorities
- Standard 12.2: Provide information to the Governing Entity regarding public health and official responsibilities of the health department
- Standard 12.3: Encourage the Governing Entity's engagement in the public health department's overall obligations and responsibilities



# Standard 12.1

- Maintain current operational definitions and statements: roles, responsibilities and authorities



# Standard 12.1 .A

- Purpose: assesses the LHD knowledge of and provision of operations, programs and services that are mandated to provide
- Provide documentation of one example of (statutes, rules, regulations or ordinances)
- For example:
  - Copy of Disease reporting rules
  - Nationally notifiable conditions
  - Mandates of vaccination
  - Mandated oversight of water, septic, hazardous materials



# Standard 12.1.1A

- Provide documentation of operations that reflect authorities.
- One example must be provided:
- Examples that can be used: service description reports
- Provide a copy of your annual report that is given to County Commissioners
- Meeting minutes of providing reports





# Standards 12.1.2 A

- Operational definitions and statements of roles and responsibilities
- Governing entity's authority: this could be the board of health, governor's office, county commissioners
- Provide one or more document that could be a copy of the law, charter, ordinance that states the mandated authority and describes authority with a legal citation



# Standard 12.1.2.A

- Governing entity's structure and composition
- One written description of governing entity:
- Examples:
  - Statue, rules, regulations, charter, an official charge statement, formal written documentation



# Standard 12.2

- Provide information to the governing entity regarding public health and the official responsibilities of the health department and governing entity
- The governing entity is responsible for the health department achieving its mission, goals and objectives to protect the health of the population within its jurisdiction.



# Standard 12.2.1 A

- Communicate with the governing entity on responsibilities
- Two examples are required within 5 years
- Documentation options to use:
  - Reports, testimonies, speeches, presentations, emails
  - Documents for operational definitions, roles:
  - Meeting minutes, memos, emails, briefing papers or other correspondence



# Standard 12.2.1. A

- Part b. Orientation process for new members of the governing entity
- Document the process:
- For example orientation agenda, meeting minutes, orientation materials



# Standard 12.3

- Standard 12.3: Encourage the Governing Entity's engagement in the public health department's overall obligations and responsibilities
- Show involvement in policy development, resource stewardship, legal authority, partner engagement, quality improvement, oversight



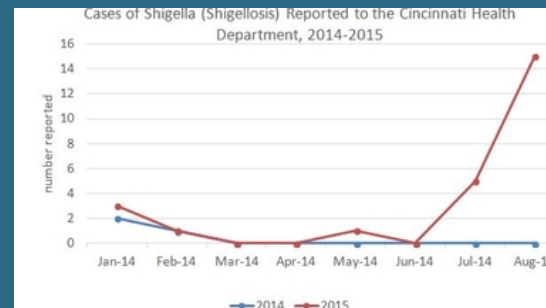
# Standard 12.3.1 A

- Communication with the governing entity regard important issues or recent actions
- Provide two examples within 2 years
- Examples of documentation:
- Population health status, environmental hazard, health indicators, disease outbreaks
- You can use reports, testimonies, meeting minutes, summaries, community dashboard, annual statistical reports, memos, emails



# Standard 12.3.2. A

- Consistently review issues discussed, actions taken and policies set
- Two examples within 14 mo (can be same yr)
- Show consistent review of
- 1-patterns of issues discussed
- 2-opinions of the governing entity
- 3-positions taken





# Standard 12.3.2.A

- Documentation can be from:
  - Meeting minutes
  - Reports
  - Dashboards
  - Presentations
  - Memos
  - Record of health department leadership discussions



# Resources

Title	Description	Link
Public Health Quality Improvement Exchange	Shared resources for creating a culture of quality improvement	<a href="https://www.phqix.org/">https://www.phqix.org/</a>
Public Health Accreditation Board	Tools, resources, information, research on voluntary public health accreditation	<a href="http://www.phaboard.org/">http://www.phaboard.org/</a>
Indiana Indicators	Creating a Community Dashboard	<a href="http://indianaindicators.org/">http://indianaindicators.org/</a>
Indiana Local Boards of Health Orientation Manual	Documenting orientation processes	<a href="http://inalboh.org/core/wp-content/uploads/Indiana-LBOH-Orientation-Manual.pdf">http://inalboh.org/core/wp-content/uploads/Indiana-LBOH-Orientation-Manual.pdf</a>
National Association of City and County Health Officials (NACCHO)	Talking with Your Board of Health about Accreditation	<a href="http://www.naccho.org/uploads/downloadable-resources/Presenter_Guide_REVISED_August2011.pdf">http://www.naccho.org/uploads/downloadable-resources/Presenter_Guide_REVISED_August2011.pdf</a>
Monthly Accreditation Forum	Discuss accreditation with other health departments	Last Wednesday of every month, 9:30 – 10:30. Email <a href="mailto:jomccart@iu.edu">jomccart@iu.edu</a>



Source: theconversation.com



Source: seattlechildrens.org



Source: theasianparent.com

# Questions, Comments?

**Evaluation:** <http://survey.constantcontact.com/survey/a07eckzk3xlinbp8sg9/start>

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